



Bioseed | Finance Team (Controllership) - Team Member

About the Company:

- DCM Shriram Ltd (<https://www.dcmshriram.com>) is a leading business conglomerate with a group turnover of ~ INR11,500Cr. The business portfolio of DCM Shriram comprises primarily of:
 - *Agri- Rural: Urea, Sugar, Farm Solutions and Hybrid Seeds*
 - *Chlor-Vinyl : Caustic Soda, Chlorine, Calcium Carbide, Aluminium Chloride, PVC Resins, PVC Compounds, Power and Cement*
 - *Value: Fenesta Building Systems- UPVC Windows & Doors*
 - *DCM Shriram, a spin-off from trifurcation of the reputed erstwhile DCM Group in 1990, is managed by Mr. Ajay S. Shriram, Chairman & Senior Managing Director ,Mr. Vikram S. Shriram, Vice Chairman & Managing Director and Mr Ajit. S. Shriram, Joint Managing Director along with a highly professional executive team.*

About Bio-Seed:

DCM Shriram Limited took over the management of Bioseed in 2002, the move was seen as yet another initiative by DCM Shriram Limited to create value in the farmlands of India and beyond. Huge investments in people, research labs and seed processing infrastructure followed the takeover.

Today, Bioseed owns a vast pool of Germplasm, among the richest in the world. The gene pool has sprouted one of the highest success rates in all of Asia.

Bioseed is a division of DCM Shriram Limited. Bioseed division comprises of Shriram Bioseed Genetics (SBG) and Bioseed Research India (BRI). Its office is located in Hyderabad and plant at Gundlapochampally, Hyderabad. The R &D and Parent seed locations are situated around Hyderabad. Bioseed has turnover of ~ INR 350 Cr within an aim to double in 3 years.

Current Role : Team Member– Controllership

Reporting to : Team Leader – Controllership

Location : Madhapur, Hyderabad

Job Description:

- A) Verification of daily sales reports and validate the pricing and discounts with back up data.
- B) Sending the major customer reconciliation on monthly basis to the business team
- C) Export bills preparation including documentation like Import permit, Invoice, Accounting and submission of bills to bankers. Follow up collection. Accounting and goods receipt confirmation.
- D) Foreign Vendors payments and accounting. Liaising with Share Service Centre (SSC) and Vendors for payment and documentation.
- E) Daily fund position collation and monitoring.



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- F) Collation of the data required for export payment to overseas vendor
- G) BR ageing and calculation of credit balance for which we need to monies.
- H) Provision for doubtful debts calculation on monthly basis.
- I) Organise and Participate in monthly collection calls with Zonal Business Manager
- J) Work with legal team for legal notice and suit filing. Preparation and collation of the data
- K) Automation of the Bills Receivable Reports and discount calculation.

Pre-requisites of the role:

- a) M.Com/MBA/B.Com Fresher or 1 year experience

Technical Expertise:

- a) Proficiency in MS office (Excel and PPT)
- b) Preparation of flow charts

Traits required:

- a) Good Written and spoken communication skills
- b) Inquisitiveness